FROM: SHERIFF-CORONER-PA:


RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the FY 2016-17 contract city cost allocation and the allied agency cost of $0.0562 per transaction for access to the Sheriff's Records Management Systems (RMS).

ACTION: Policy

Will Taylor 6/8/2017

MINUTES OF THE BOARD OF SUPERVISORS
C.E.O. RECOMMENDATION:

BR 17-055

BACKGROUND:

Summary

Implemented in 1999, the Records Management System (RMS) allows the Sheriff’s Department and participating agencies the ability to enter case files, query case histories, and access to the Master Name Index, Warrants System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS).

The Records Management System (RMS) cost is calculated annually by taking prior years' actual expenses and dividing it by the current year's estimated transaction count. The total costs for FY 2015-16 is $1,701,030 and the estimated transaction count is 30,273,354. This results in a per transaction fee for FY 2016-17 of $0.0562.

Allied agencies will be billed $63,006, based on current estimated transactions, while Contract Cities will be billed $1,288,252, based on 2015 actual transactions. Also, the Sheriff’s Department utilizes this system and budgets for its portion of the allocated costs.

This request is to approve the FY2016-17 contract city cost allocation and the allied agency cost of $0.0562 per transaction for access to the Sheriff’s Records Management System (RMS). In FY 2015-16 the Board approved a RMS cost of $0.0506 per transaction (06/07/16 3-36). The FY2016-17 RMS costs decreased $182,708. This is primarily due to advanced technology that reduced the percentage of staff’s time needed to troubleshoot problems.

Impact on Residents and Businesses

The Records Management System (RMS) provides all participating agencies access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. Access and use of information increases public safety.

SUPPLEMENTAL:

Additional Fiscal Information

Attachment A: This table details the cost allocation to Contract Cities.

<table>
<thead>
<tr>
<th>FINANCIAL DATA</th>
<th>Current Fiscal Year:</th>
<th>Next Fiscal Year:</th>
<th>Total Cost:</th>
<th>Ongoing Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>COST</td>
<td>$ 1,701,030</td>
<td>$ 0</td>
<td>$ 1,701,030</td>
<td>$ 0</td>
</tr>
<tr>
<td>NET COUNTY COST</td>
<td>$ 349,772</td>
<td>$ 0</td>
<td>$ 349,772</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

SOURCE OF FUNDS: 79% Contract Revenue and 21% General

Budget Adjustment: No

For Fiscal Year: 16/17
Attachment B: This table includes the estimated cost allocation to allied agencies and County partners.