FROM: DPSS In-Home Supportive Services:

SUBJECT: PUBLIC SOCIAL SERVICES - IN-HOME SUPPORTIVE SERVICES: Amendment #2 to Agreement #AS-02858 with Riverside County In-Home Supportive Services Public Authority for IHSS Provider Services. [District - All]; [Total cost $1,087,146 - Federal 49.6%, State 27.4% and County 23%]

RECOMMENDED MOTION: That the IHSS Public Authority Board of Directors:

1. Approve and authorize the Chair of the Board of Directors to sign Amendment #2 to Agreement #AS-02858 with Riverside County In-Home Supportive Services Public Authority and DPSS, increasing the maximum reimbursable amount by $217,039 from $870,107 to $1,087,146 for the period of July 1, 2017 through June 30, 2018, not to exceed $1,087,146 annually; and

2. Authorize the Director of the Department of Public Social Services (DPSS) to administer the Agreement; and

3. Authorize the Executive Director of In-Home Supportive Services Public Authority, based on the availability of funding and as approved by County Counsel, to: (a) sign amendments that do not change the substantive terms of the agreement and (b) sign amendments to the compensation provisions that do not exceed ten percent (10%) annually.

ACTION: Policy

MINUTES OF THE BOARD OF DIRECTORS
C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary
While the Riverside County In-Home Supportive Services (IHSS) Public Authority (PA) operates within the Department of Public Social Services (DPSS), by statute it is an independent entity. As such, it is necessary to enter into an agreement between the PA and the County to delineate responsibilities of the PA.

The purpose of the IHSS PA is to offer resources allowing IHSS service recipients enhanced access to in-home caregivers. The PA supports the IHSS home care provider community, currently averaging 30,000 recipients, in various capacities. The PA manages and maintains the provider registry, offering referral, training and background check services to providers who serve IHSS consumers. The PA acts as the ‘employer of record,’ assisting with program enrollment and payment functions.

A “one-stop” service model allows home visitations with a response range of 24-48 hours for emergency requests for in-home caregivers, also: expedited enrollment and orientation training for prospective caregivers; call centers offering technical support and providing responsive payment resolutions; a registry of “emergency back-up” providers during weekends and after-hours.

This amendment expands the PA’s responsibilities to include assistance in the full implementation of the Fair Labor Standards Act (FLSA), which became effective on February 1, 2016, as a result of Senate Bills (SB) 855 and 873. The bills added new requirements for IHSS overtime, travel time and wait-time payments. Responsibilities include: providing technical support and educational outreach related to the FLSA regulations, coordinating integration of FLSA regulations and monitoring/processing of FLSA forms.

For FY 17-18, the PA included a 13 percent increase in clerical and administrative support (14 total positions) to manage increased IHSS caseload and cover state-mandated initiatives (e.g., electronic time sheets, back-up emergency provider plan to meet service-delivery needs and...
increased FLSA workload). This funding was included in the PA budget submitted and approved by the Board on April 18, 2017.

**Impact on Residents and Businesses**

DPSS is responsible for protecting elderly and dependent adults. The budget will allow the IHSS program to continue providing much-needed assistance to elderly and/or persons with disabilities needing care, enabling them to live independently in a healthy, safe environment.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

Funding for this agreement is 49.6 percent federal, 27.4 percent state and 23 percent county and was budgeted through the FY 17/18 county budget process.

**ATTACHMENT A.** AS-02858-02